



## Norfolk Pension Fund

### Norfolk Pension Fund Pensions Oversight Board

Date: **Thursday 4 February 2021**

Time: **10:00am**

Venue: **Virtual Teams Meeting**

#### Membership

##### Chairman

Brian Wigg

##### Employer Representatives

Cllr Chris Walker Poringland Parish Council

Debbie Beck Norfolk County Council

Howard Nelson DNEAT

##### Scheme Member representatives

John Harries Active / Deferred member

Rachel Farmer Trade Union

Peter Baker Pensioner member

#### Agenda

1. Welcome and Introduction

2. Apologies

To receive apologies

3. Minutes and matters arising

To agree the minutes of the meeting held on the 4 November 2020.

4. Declarations of interest

Members to declare any conflict of interest. For the purposes of a member of a Local Pension Board (the Pension Oversight Board), a 'conflict of interest' may be defined as a financial or other interest which is likely to prejudice a person's exercise of functions of a Local Pension Board. (A conflict does not include a financial or other interest arising merely by virtue of being a member of the LGPS / Norfolk Pension Fund).

Therefore, a conflict of interest may arise when a member of a Local Pension Board:

- must fulfil their legal duty to assist the Administering Authority; and
- at the same time they have:
  - a separate personal interest (financial or otherwise); or

- another responsibility in relation to that matter, giving rise to a possible conflict with their first responsibility as a Local Pension Board member.
5. Items of urgent business  
To receive any items of business which the Chairman decides should be considered as a matter of urgency
  6. Pensions Committee  
Feedback from the virtual Pensions Committee meeting on 1 December 2020 and items to be raised at the 2 March 2021 meeting.
  7. Norfolk Pension Fund operational update (including ACCESS)  
An update on operational performance and issues, including latest performance data and review of virtual meeting formats.
  8. Strategic Review update  
To include an update on the implementation of the new Pensions Administration system and rollout to Employers and Scheme Members
  9. LGPS Reform  
Update on latest reform
  10. Hymans Robertson Employer Asset Tracker (HEAT) system  
A presentation by Rob Bilton, Hymans Robertson, about the HEAT system.
  11. Internal Audit reports
  12. Risk Management  
To receive the latest risk update and HEAT map
  13. Knowledge, skills and training
  14. Forward work programme for the Pensions Oversight Board
  13. Date of next meeting: to confirm the date of the next meeting

**Please note joint Board and Committee training session follows at 1 pm**

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