Norfolk Pension Fund

i-Connect is an Internet application that helps to manage the transfer of employee information from payroll providers to pension administrators.

It will be the responsibility of employers and payroll providers to use i-Connect to submit a return for each payroll period (normally monthly) by the agreed cut-off date.

To add/update/delete an i-Connect user please complete this form and return it to Norfolk Pension Fund by email to pensions.technical@norfolk.gov.uk

Employer Details

Employer / MPP	
Altair Code (If single Employer)	*This can be found on your SR71 Monthly Contribution Remittance e.g. 00032*

User Details (1)

I want to [_____] **a** [_____]

(A Monthly Return Submitter can also Upload Documents)

Username of existing i-Connect account (if any)

Full name of user

Organisation (if not employer)

Job Title

Telephone Number

Email Address

User Details (2)

I want to [   ] **a** [   ]

(A Monthly Return Submitter can also Upload Documents)

Username of existing i-Connect account (if any) [   ]

Full name of user [   ]

Organisation (if not employer) [   ]

Job Title [   ]

Telephone Number [   ]

Email Address [   ]

Additional email addresses for reminders and alerts

Please replace existing email addresses with the ones shown below:
(If no entries are made, we will retain existing details) [   ]

Please provide email addresses for additional contacts who require email notifications and alerts regarding submissions

[   ]

[   ]

[   ]

[   ]

Additional comments

[   ]

Declaration

I confirm I am authorised to complete this form on behalf of an Employer participating in the Norfolk Pension Fund *If you are completing this form electronically, please add your email address to the "Signed" box*

Signed [   ] **Date** [   ]

Contact Name [   ] **Telephone** [   ]

Please complete this form and email it to:

pensions.technical@norfolk.gov.uk

for you, for now, for the future
lgps 2014